



# ST. MARK'S EPISCOPAL CHURCH

Core Vocation Grant Application  
 Open March 1, 2019 | Closed April 12, 2019

<b>ORGANIZATION INFORMATION</b>		
Organization name:		
Street address:		
City:	State:	ZIP:
EIN:	Phone:	Fax:
Organization Mission:		
Organization website URL:		
Total annual operating budget for organization (current year):		
Percent of board members who give financially to the organization:		
Total dollars donated by board members (most recently completed fiscal year):		
Is this agency funded by the Episcopal Diocese of West Texas or another Episcopal Church? If so, please specify name and amount of support received.		
Year of origin:	Is this a United Way funded agency?	
<b>ABOUT REQUEST</b>		
Amount of request to St. Mark's:	Total project cost:	
Type of funding (select one):		
<input type="checkbox"/> Capital <input type="checkbox"/> Organization General Operating <input type="checkbox"/> Program/Project Support		
<b>ABOUT THE PROJECT/PROGRAM</b>		
Program/project title:		
Brief program/project description (2-3 sentences):		
St. Mark's Core Vocation that this project/program fulfils (select one):		
<input type="checkbox"/> Feeding the hungry with real food <input type="checkbox"/> Feeding those hungry for knowledge and meaning <input type="checkbox"/> Feeding those hungry for beauty and creativity		
Project start date or date funds are needed (or grant period start date):		
Project end date (or grant period end):		
Number of clients to be served by this program/project (during grant period):		
Core Vocation Application Cover Sheet Page 1		

**POINTS OF CONTACT**

Primary organization contact name and title:

Phone:

Email:

Primary program contact name:

Primary program contact title:

Phone:

Email:

**SIGNATURE**

Executive Director or CEO:

Date:



# ST. MARK'S EPISCOPAL CHURCH

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## Core Vocation Grant Application

*Participating in the Common Grant Application of the San Antonio Funders' Group*

### NARRATIVE QUESTIONS

*Instructions to Applicants:* Please review all questions before you start answering them, to avoid redundancy. Please also pay close attention to the requested word limits in your answers.

#### 1. Problem or Need

Limit: 250 words

Describe the problem or need your program will address.

*Note: The problem statement is not the same as the description of the population to be served; nor is this the place to describe your program.*

#### 2. Fit with St. Mark's Mission

Limit: 250 words

The core vocation of St. Mark's is "Feeding San Antonio with the Bread of Life." In doing so, we have three areas we focus our mission in: 1) Feeding the hungry with real food; 2) Feeding those who are hungry for knowledge and meaning, and 3) Feeding those who are hungry for beauty and creativity. Please state how the program/project relates to one or more of these ministries.

*NOTE: For the 2019 grant cycle, we will privilege programs/projects aimed at "Feeding those hungry for creativity and beauty," though we will also consider applicants with programs/projects in the other two vocation areas.*

#### 3. People to be Served

Limit: 200 words

Describe the population to be served by this program (with information such as age, gender, ethnicity, geographic area(s), income and/or poverty level).

Please indicate if the population is within a two-mile radius of St. Mark's.

#### 4. Program Description

Limit: 250 words

Describe the program for which funding is being requested and its primary purpose. Be sure to describe how the funds will be used including program activities.

#### 5. Please answer one of the following two bullet points:

Limit: 250 words

- If this is an **ongoing** program: What have been past indicators of success? What have been challenges to achieving success? Any recent enhancements?

- If this is a **new** program for your agency: What is the basis for expecting that the program/project will succeed? Anecdotal information? Evidence-based practices? Literature review? Other?

**6. Do you plan to collaborate with any other organizations on this program?**

Limit: 200 words

If so, which ones and how? *(If more than four agencies, state the number of agencies you collaborate with, and include an attachment listing their names.)*

**7. Volunteer Involvement**

Limit: 250 words

St. Mark's is interested in involving parish members as volunteers with your organization, should you receive this grant. Please describe opportunities for volunteers of various ages, and indicate how volunteers are organized (do you have a volunteer coordinator, etc.).

**8. Program Evaluation**

Limit: 250 words

What change will occur in clients' lives as a result of this program, and how will you know that this has happened? Identify the measurement tools you will use – qualitative or quantitative.

*NOTE: If your program does not produce lasting change in clients' lives, please discuss other ways the program is making a difference.*

**9. Organization Description/Background**

Limit: 200 words

Please describe your organization.

Some suggested items to include: number of staff; number of volunteers (other than board members); clients served annually by entire organization; date established or founded; a list of your core services; impact or major accomplishments; a brief statement of your organization's vision for the next five years.

*NOTE: You do not need to include all of these items. Include the information you believe is **most important** to help St. Mark's understand what makes your organization special.*

**10. Relationship to the Field**

Limit: 250 words

What other nonprofit organizations in your area provide similar services? How are your services or approach different from theirs? Does your whole organization coordinate services with other agencies, either formally through a Memorandum of Understanding or informally? *(Not just on the proposed program.)*

## ATTACHMENTS

### **Please Attach:**

- Both pages of your completed Core Vocation Application Cover Sheet
- Typed answers to the Narrative Questions above
- A copy of your current organizational budget (your format)
- The Program/Project budget for which you are seeking funding (your format)
- Optional: Any other attachments or links you would like to provide (no paper, please)

### **Submittal**

- Please **e-mail** all items listed above to: [afraser@stmarks-sa.org](mailto:afraser@stmarks-sa.org) no later than 5:00pm on Friday, April 12, 2019.
- If you have any questions, please contact The Rev. Ann Fraser at 210-226-2426.